

## **Request for Estimate: ASEAN-Japan Workshop on Carbon Neutrality, Food Security and Agricultural Innovation**

In preparation for the training event to be held on March 17-19, 2025 in Tokyo, Japan, we kindly ask that you submit an estimate for the **International Flight Arrangements of 14 participants from 7 ASEAN Member States to Tokyo, Japan.**

1. **Scope of Service:** Reservation, ticket issuance, communication with participants, and delivery of tickets.
2. **Include in the estimate:** Fuel surcharges, airport taxes.
3. **Estimate consistency:** Please ensure the actual booking cost does not differ significantly from the estimated amount.
4. **Please use the following flight details** for the reservation:
  - Designated location – Tokyo (Haneda/Narita)
  - Arrival in Tokyo: March 16, 2025 (Sunday) preferably afternoon
  - Departure from Tokyo: March 20, 2025 (Thursday) morning
  - Economy class, subject to change or cancellation with additional payment
  - **Routes for the estimate:**
    - Cambodia Phnom Penh → Tokyo / Tokyo → Phnom Penh (2 person)
    - Indonesia Jakarta → Tokyo / Tokyo → Jakarta (2 person)
    - Laos Vientiane → Tokyo / Tokyo → Vientiane (2 person)
    - Myanmar Naypyidaw → Tokyo / Tokyo → Naypyidaw (2 person)
    - Philippines Manila → Tokyo / Tokyo → Manila (2 person)
    - Thailand Bangkok → Tokyo / Tokyo → Bangkok (2 person)
    - Vietnam Hanoi → Tokyo / Tokyo → Hanoi (2 person)
5. **Estimate Submission Deadline: Please submit the estimates and flight routes by 12:00 PM, February 21, 2025 at [info\\_cs@asean.or.jp](mailto:info_cs@asean.or.jp)**
6. **For Inquiries: ASEAN-Japan Centre Strategic Country Support Team**
  - **Email:** [info\\_cs@asean.or.jp](mailto:info_cs@asean.or.jp)